

Kindle Circulation Policy

- Patron must be 18 years or older
- Patron must have Pelham Library card on file
- A charger and a list of instructions will be included with each Kindle that is checked out
- Patrons not familiar with using a Kindle will be instructed by a library staff member
- A Kindle must not be returned to another library, nor placed in the drop box
- A Kindle must be returned to a library staff person who will check it in.

Loan periods and replacement policy

- A Kindle must be returned in 2 weeks in good condition
- A Kindle may be renewed for a two week extension if there is no one on the reserve list
- The replacement fee for a damaged or lost Kindle will be \$100

Downloading

- Patrons may not download any content other than free content onto the Kindles. The Kindles are configured so as to not allow patron downloads. If, however, this is circumvented in any way, any download costing the library money will be immediately removed from the device.
- Patrons may request to have up to 2 titles downloaded onto the Kindles. Under most circumstances this will be allowed. The exception, at the discretion of the director, will be for obscure academic titles over \$10.00 that are of limited interest to anyone other than the requesting patron. In the event of such a request the staff will attempt to locate the title in another format for the patron or allow the patron to purchase the title him/herself for the Kindle.
- Patron will not download games or other apps to a Kindle.

Approved by Library Trustees, May 20, 2009

Revised October 26, 2016

Trustee Chair