

# **Library Behavior Policy**

Approved February 2018; Amended April 2018

The Pelham Library welcomes and encourages people of all ages to visit the library. To ensure that patrons experience a safe and comfortable environment that supports appropriate library services, our library staff adheres to the following guidelines:

After one warning, people exhibiting disruptive behavior will be required to leave. Disruptive behavior includes, but is not limited to: noisy, boisterous actions; inappropriate behavior, including eating in non-designated areas, smoking, running, or loud talking; misuse of library property; uncooperative attitude; or actions that deliberately annoy others or prevent the legitimate use of the library and its resources. Abusive language and behavior toward staff and fellow patrons will not be tolerated.

Egregious behavior may result in the suspension or revocation of library privileges by the Board of Library Trustees. Such decisions will be made by the Trustees at their next scheduled meeting. The patron may appeal to the Board of Library Trustees to have their privileges reinstated.

In consideration of others, cell phones should be turned off or switched to a quiet ring. Calls should be taken outside the library or in a meeting room if one is available. Personal equipment, such as computers, audio systems, and calculators, may be used at a minimal noise level.

Parents, or accompanying adults, are responsible for supervising their children while in the library. Young children should not be left unattended. If a parent or other responsible adult cannot be located, the Pelham Police Department will be notified. Library staff cannot take a child out of the building or transport children to other locations.

Guns, knives and other weapons are prohibited in the library or on its grounds unless in the possession of an authorized law enforcement officer.